



Stonegate Homes at Suffern  
Document: Application for Architectural Review

Date \_\_\_\_\_ Home Phone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

I, \_\_\_\_\_ the owner of Unit/Address \_\_\_\_\_

Hereby make application for approval to perform the following work on this unit or grounds as follows:

STATE DESIRED UNIT CHANGES: (i.e., change to deck, additional/variations to windows, modifications/addition to exterior of building)

---

---

---

STATE DESIRED GROUND CHANGES: (i.e., landscape modification/addition, large trees/shrubbery away from house, lawn accessories)

---

---

---

To avoid any delay in the processing of this application, please be sure to attach a complete copy of plans and specifications. Send only a copy, as it will NOT be returned to you.

**Mail form to Stonegate Homes at Suffern c/o Associa New York, 11 Raymond Avenue, Suite 32, Poughkeepsie, NY 12603.**

I understand that if this request is approved, all perpetual care is the Homeowners responsibility. When the unit is sold, either the new homeowner will accept the responsibility of perpetual care or the approved modification will be returned to the original condition at Homeowners cost. Any damage caused by this variance is the responsibility of the homeowner.

*The work cannot be submitted to the Board for approval without all of the above requirements satisfied. If you have any questions, please feel free to contact Management at 845-473-3711.*

Date \_\_\_\_\_ Signature \_\_\_\_\_



CONTRACTOR REQUIREMENTS

- Certificate of Liability Insurance Naming: Stonegate Homes at Suffern, ASSOCIA New York and Homeowner as additional insured.
- Certificate of Workers Compensation, if applicable.
- Scope of Work

OFFICE USE ONLY

Your request for approval has been APPROVED with the following conditions:

Your request for approval has been DENIED for the following reasons:

The following additional information needs to be submitted to reevaluate application:

Date \_\_\_\_\_

Signature \_\_\_\_\_  
*Board President or Presiding Officer*